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Policy 109

Board Meeting Visitations and Executive Sessions

SUBJECT:

Board Meeting Visitations and Executive Sessions

OBJECTIVE:

To provide the opportunity for members of the Cooperative and invited non-member guests to meet with the board of trustees when such a meeting is requested.

POLICY:

- A. Members and non-members are encouraged, and will be afforded every opportunity, to first meet with the CEO, staff, and other employees to resolve any concerns or problems.
- B. Persons wishing to attend a board meeting would contact the CEO, either through written or verbal communication, and state the reason for wanting to meet with the board of trustees. The visitation request should be made ten (10) days prior to the date of the meeting.
- C. The board will not take action, if needed, on any member request or concern until the board resumes its regular board meeting. Either the CEO or the board president will advise the member(s) of the board's action.
- D. The board of trustees shall have the prerogative of excusing members or non-members from a board meeting when the board, or any trustee, deems such action necessary for the meeting to proceed objectively and without prejudice or constraint that such members' or non-members' presence might cause.
- E. All of the above shall be done in the spirit of transparency, with the board being sensitive and responsive to member needs and concerns.

RESPONSIBILITY:

Board of Trustees - CEO

PROCEDURE:

The CEO shall make every effort to satisfy the needs and concerns of the member(s). Any member who gives notice at least 10 days before the board meeting may request a meeting with the board. The meeting will be scheduled at the beginning of a regularly scheduled board meeting.